



**Patient Participation Group Meeting
held on Wednesday, 14th March, 2018**

Agenda Item 1: Present

Steve Bates (Chair), Bruce Battams, Christine Cartwright, John Neale, Gordon Lovell, Michael Whitehand, Clive Robinson, Fay Read, Mark Pitman, Jane Hanlon (Practice Manager), Dr Paul Staten (GP) and Angela Lovell (PPG Secretary).

Agenda Item 2: Apologies

Toni Rampello, Jan Lloyd, Penny Liddiard, Nigel Vaughan, John West, Judith Westell, Bob Gould, Vanda Gould, Gillian Holloway and Gabi Leeson.

Agenda Item 3: Minutes of February PPG meeting

These were circulated prior to the meeting and it was agreed that they are an accurate record of the meeting. They will now be included on the surgery's web page.

Healthy Living Group (non agenda item)

Prior to continuing the meeting Agenda items, Becky, one of the surgery's senior nurses, gave us details of a new initiative the surgery are planning to start on 12th April and thereafter on the second Thursday of each month, in total 6 meetings. The surgery is hoping to include 20 patients in this pilot study with an option of being weighed and measured each week and blood pressures taken. Patients will be identified via the surgery. The objective is to motivate healthy life choices to improve their lives and will be relevant to each person. Each patient will be given a booklet containing useful information where they can record their progress. Those taking part will be made aware of the walking group, the planned choir and other groups associated with the surgery.

Steve thanked Becky and told her that PPG members will help when required.

Agenda Item 4: Matters arising

- a) Horticulture. Steve mentioned that the raised flowerbeds are looking good and thanked the gardeners.
- b) Future speakers. The speaker at our April meeting will be Sue Warden or Lyn Hockley from Read Easy. Toni suggested inviting Joe Harrison, Chief Executive of the Hospital. He recently spoke at a meeting she attended and

seemed happy to talk at other meetings. Suggestions for other speakers welcomed for Jan.

- c) Progress on a bench – need to decide from options. The PPG members present agreed that we should go ahead with a bench (illustrations and cost circulated prior to the meeting) for patients waiting for transport. It should be very robust and without arms. John (N) has kindly agreed to secure it in place for us. Thanks to John.
- d) Item 7 – suggestion of hiring a minibus for Red House Rovers to travel occasionally to increase variety. The cost of hiring a minibus would be circa £150 which is probably too much weighed against the benefit. This was discussed and it was agreed that this is too expensive. Various other suggestions were made which included car sharing to get to the walk start point.
- e) Item 8 (a) PPG input regarding monitors – for discussion. This follows a proposal suggested by the Practice to have possibly 3 monitors in the surgery, one upstairs and two downstairs. The PPG could use these to promote the walking group and PPG activities. There is an on-line set-up of a system at present being trialled for a 30-day period. If it is decided to go ahead, there will be an on-going cost and the PPG were asked if they would be able to contribute. Jane will give Christine, PPG Treasurer, information on the various different packages/companies to assist in a decision being made. Mark kindly offered to view the trial from a patient's perspective.
- f) Item 8 (e) PPG input regarding PPG logo – for discussion. There was enthusiasm for having a logo, the cost of which would be approximately £160. Jane has a contact who owns Abbey Graphics who produced the surgery logo and would do one for the PPG if it were agreed to go ahead. It was agreed to proceed with the logo and it was suggested that a small group of PPG members meet at the surgery with the designer to discuss content. The group will present the various designs to a future meeting for a decision on which one to have.
- g) Item 8 (n) PPG input re. Booklet – for discussion. A business case has been presented to the CCG for a joint collaboration with Cobbs Garden Surgery, Olney; Whaddon Medical Centre, Bletchley and Red House Surgery, to jointly produce a booklet for patients. It is hoped that the PPGs associated with the three practices will assist with the content/work involved in this.
- h) AOB item 'f'. Work clearing the Red House Surgery outside drains. Steve thanked Clive and Bruce for all the work they did clearing the drains which included identifying a potential foul drain problem, which was dealt with the following day. Dr Staten thanked Clive and Bruce for their work on this.

Agenda Item 5: PPG Awareness Week, 4th to 9th June, 2018

Steve invited thoughts on activities to include during this week. He suggested we need to broaden our PPG membership in both its guises, ie meetings and online. It was suggested that a one-page email about the PPG be sent to patients.

Agenda Item 6: Report from the PPG Networking meeting on 7th March.

On 7th March four of our Red House Surgery PPG members attended a Healthwatch Public and Patient Group Network meeting. The main speakers were Dan Ibeziako,

Engagement, Communications and Marketing Lead, Arden GEM CSU, who spends 3 days a week working with the Clinical Commissioning Group) and Ciara Ferreira representing Milton Keynes Clinical Commissioning Group. He introduced a document, 'Terms of Reference' which relates to a new group proposed by the MK CCG. The group is to be called, 'NHS Milton Keynes Clinical Commissioning Group Public and Patient Group Network'. Their purpose is to be an independent, patient-focused voice representing the views of the population and communities of Milton Keynes on health and social care matters in order to influence commissioning decisions. There was considerable discussion about this proposal. There was concern that this groups appears to have a very similar sphere of responsibility as Healthwatch, resulting in blurring of responsibility. The Group were also expected to cover a wide range of interests with no secretarial or financial support. Most of those present concluded there is still much work to be done before such a scheme can be introduced.

Eleanor Harrison, AAA Screening Programme Manager, spoke to us about the AAA (Abdominal Aortic Aneurysm) screening programme for men over 65. We were all given a booklet advertising this together with a self-referral form for anyone interested in being included in this screening programme. The NHS scan is free for men, who are six times more likely to have an abdominal aortic aneurysm than women, which is why women are not included. Anyone interested in having this scan should contact the AAA Screening Programme, tel 01234 792207 or aaa.screening.nhs.uk to make an appointment.

Agenda Item 7: Update/News from the Surgery

- ❖ Dr Staten and the staff were very grateful to Clive and Bruce for putting down grit in the car park during the recent snowy days.
- ❖ The situation regarding parking in the surgery car park has improved. Some drivers were parking their cars there whilst they collected their children from the school opposite thereby blocking parking for patients. This improvement is as a result of Clive's actions monitoring who uses the car park. It has been suggested that there is an Exit sign to prevent cars coming in and going out the same side.
- ❖ Dr Staten was asked if there is any news regarding a new surgery. It has been decided that the possible site opposite Dobbies will not work out as it is too far away. They are thinking again regarding other possibilities. A minimum of one acre of land is required. The CCG are still supporting a larger surgery for Red House Surgery and will be talking to the Council shortly

Agenda Item 8: Ideas for 2018 – Suggestions to increase the PPG's dynamic and influence.

PPG members were asked to consider ways we can help the surgery or patients with health matters. Various suggestions were made which included:-

- ❖ Quizzes – medical, wildlife, and general knowledge.
- ❖ Visits to Milton Keynes University Hospital
- ❖ Cooking recipes
- ❖ Humour – short readings by members
- ❖ Games
- ❖ Befriend the elderly and lonely.

- ❖ A choir
- ❖ These could be a joint activity with Whaddon Surgery.

The demographic of the PPG should be considered, ie mothers and toddlers etc.

Agenda Item 9: Any other business

Jane made 2 suggestions the PPG might consider purchasing for events such as PPG Awareness Week and the Raffle to advertise the PPG. The first is a pull up roller banner, the cost of which would be between £65 and £95 plus artwork, which would cost approximately £150. The second was a table cover which would be personal to our PPG with writing at the front of the cloth, again advertising the PPG. If we had a logo we could use it on both.

The latest Group 100 survey concerns Summary Care Records. Every patient has a digital document called their Summary Care Record. The survey concerns who can and should be allowed to view these documents, in what circumstances and for what purpose. It also asks if patients think they should be allowed to know who has viewed their records and in what circumstances.

Agenda Item 10: Dates of next meetings

Core Group - Wednesday, 4th April, 2018 at 12.30 pm

PPG Meeting - Monday, 9th April, 2018 at 6.15 pm